

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

EXTRAORDINARY MEETING TO BE HELD ON FRIDAY 30 MARCH 2012 FROM 10AM – 1PM IN ROOMS 1A & 1B, GWENDOLEN HOUSE, LEICESTER GENERAL HOSPITAL SITE*

AGENDA

****Please take papers as read***

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES FOR ABSENCE To receive apologies for absence, including Ms J Wilson, Non-Executive Director.	-	Chairman	-
2.	DECLARATION OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	
3.	CHAIRMAN'S ANNOUNCEMENTS		Chairman	-
4.	MINUTES AND MATTERS ARISING Minutes of, and consideration of any matters arising from, the 1 March 2012 Trust Board meeting will be taken at the 5 April 2012 Trust Board.		Chairman	-
5.	ANNUAL OPERATIONAL PLAN 2012-13 <i>For approval</i> To receive verbal reports from Mr I Reid, Chairman of the Finance and Performance Committee, and Mr D Tracy, Chairman of the Governance and Risk Management Committee, on the outcomes of those Committees' consideration of the draft Annual Operational Plan 2012-13 on 28 and 29 March 2012, respectively.	A	Director of Strategy	10.00am – 11.50am
6.	DEFINITION OF "SENIOR EMPLOYEE" – DECLARATIONS OF INTERESTS FOR THE ANNUAL ACCOUNTS <i>For decision</i>	B	Director of Finance and Procurement	11.50am – 11.55pm
7.	RE-VALUATION OF THE UHL ESTATE 2011-12 <i>For decision</i>	C (to follow)	Director of Finance and Procurement	11.55pm – 12.10pm
8.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	12.10pm – 12.20pm

9.	ANY OTHER BUSINESS		Chairman	12:20pm – 12.25pm
10.	DATE OF NEXT MEETING			
	Thursday 5 April 2012 at 10am in Rooms 1A & 1B, Gwendolen House, Leicester General Hospital site.			
11.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 11-16).			-
<i>Comfort break 5 minutes</i>				
12.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
13.	CONFIDENTIAL MINUTES AND MATTERS ARISING Confidential Minutes of, and consideration of any matters arising from, the 1 March 2012 Trust Board meeting will be taken at the 5 April 2012 Trust Board.	-		
14.	REPORT FROM THE CHIEF EXECUTIVE	D	Chief Executive	12.30pm – 12.45pm
15.	ANY OTHER BUSINESS	-	Chairman	12.45pm – 12.48pm
16.	MEETING EVALUATION	-	Chairman	12.48pm – 12.50pm

Helen Stokes
Senior Trust Administrator